



MULTI-TRADE PRODUCTION ASSISTANT

Vacancy Details

Term: 42hrs per week

Location: Iron & Pine HQ, Dalbeattie

Pay & Benefits: Hourly rate to be discussed, plus training allowance and standard employee benefits that includes holiday pay.

Job Summary

We are seeking a reliable and hardworking Multi-Trade Production Assistant to support our workshop and production teams. The successful candidate will work alongside our highly skilled trades people assisting with a variety of tasks to ensure projects are completed efficiently, safely, and to a high standard.

Key Responsibilities

- Assist joiners, electricians, and plumbers with day-to-day production and installation tasks.
- Prepare materials, tools, and equipment for production activities.
- Move, handle, and store materials safely within the workshop and site areas.
- Support the assembly, fabrication, and preparation of products as directed.
- Maintain workshop cleanliness, including sweeping, tidying, waste disposal, and organizing work areas.
- Ensure tools, equipment, and materials are returned to designated storage locations after use.
- Follow health and safety procedures at all times and help maintain a safe working environment.
- Conduct basic inspections of tools and equipment and report any defects or maintenance requirements.
- Assist with stock control, deliveries, and inventory management when required.
- Support loading and unloading of vehicles and deliveries.
- Carry out general workshop and production duties as assigned by supervisors.

Skills and Experience

Essential:

- Good practical skills and willingness to learn multiple trades.
- Ability to work effectively as part of a team.
- Strong awareness of workplace health and safety.
- Good organizational skills and attention to detail.

- Ability to perform manual handling and physically demanding tasks.
- Reliable, punctual, and proactive attitude.

Desirable:

- Previous experience in a workshop, manufacturing, construction, or trade environment.
- Basic knowledge of joinery, electrical, or plumbing work.
- Forklift licence or other relevant certifications.

Personal Attributes

- Positive and flexible approach to work.
- Strong work ethic and commitment to quality.
- Good communication skills.
- Ability to follow instructions and work independently when required.
- Commitment to maintaining a clean, safe, and efficient workplace.

Working Conditions

- Workshop and production environment.
- Regular manual handling and lifting duties.
- Use of hand and power tools, PPE, and workshop equipment.
- Compliance with all company health, safety, and environmental policies.

This role offers an excellent opportunity to gain experience across multiple trades while contributing to a productive and safe workshop environment.

To apply

Simply submit your CV with a covering letter explaining why you would like to come and work with us to recruitment@ironandpine.co.uk